

DSPL Board Meeting Minutes

Date: Wednesday 3 May 2017

Stephen Houlton-Allen (Collett); Dave Allen (LINKS); Serena Baker (Parent); Leianne Bayliss (EY); Elaine Bridle (); Margaret Chapman, Chair (STAGS); Cherrie Demain (DSPL7 Manager); Jo Myles (SJL); Mary Newman (STAGS); Margot Nichols (Secondary SEND); Judith Pace (ISL); Jackie Stephenson (Prae Wood); Sharon Swinson (Lea Primary and Nursery); Gillian Warwick-Thompson (Parent);

Apologies: Amanda Abley (Aboyne Lodge) Vanessa Campbell (EY); David Canning (ISL); Sally Glossop; Finola McManus (Parent); Paul Johnson (St Luke's); Martin Smith (ISL); Sally West (Oaklands)

Minutes taken by: Barbara Clunie (STAGS)

		Action
1.	Welcome and apologies MC welcomed everyone to the meeting, apologies have been received from Amanda Abley, Vanessa Campbell, David Canning, Finola McManus and Sally West.	
2.	Matters arising Amendments to minutes of 1 March meeting, 1. Review of Activities 2016/17 should read 40% behaviour, 40% ASD and 20% local offer.	
3.	Conflicts of interest Dave Allen's brother-in-law is Head at Collett Amanda Abley's daughter works at Watling View Margaret Chapman is Governor at LINKS Academy David Canning is parent of Year 7 STAGS student Serena Baker works for Advance as a trainer and coach	
4.	DSPL7 Finance Update - handout The financial handout was explained - The carry forward is less than expected - page 2 is expenditure.	
5.	Secondary Behaviour Review One school from Harpenden, two from St Albans and a Parent Representative will be asked to be part of the review in the next few weeks to find out what schools want. Peter Lilley and Anne Maine attended the recent STASSH meeting to discuss funding.	MC
6.	DSPL7 Strategic plan to finalise and approve There was an in depth discussion and explanation on the strategic plan. The focus will be 40% behaviour, 40% ASD and 20% et al including Leadership and Management aspect. Changes within the local authority and review of provision and early years, which ties in with the workstreams, County are trying to find a way with the organisation of base provision, primary provision, supporting primary bases and also early years. Higher needs funding is allocated by Schools Forum as a dedicated pot of money, therefore Playskills will be tied in with the EY workstream review. Debbie Orton and David Canning were not keen to support Playskills. MC to ask DC who is on the EY workstream.	MC

	<p>MC explained the strategic plan - green = underspend. LA not keen to support mental health worker through the CAMHS programme.</p> <p>Bowmansgreen Governors have agreed that they do not want to continue with the Base.</p> <p>There was extensive discussion on DSPL7 staffing and the time it takes to manage the team. The challenge has been managing ASD and FSW workers. There will be a new post for a counsellor with MH expertise - they will organise their own supervision.</p> <p>JP, SB, EB, MN, SHA, DA and CD will be part of the sub group to put STEPS in motion and get feedback for meeting on 28 June 2017.</p> <p>There will be a summary of bids at the next meeting in June ASD doing good work on the ground from the feedback from schools. Finalised plan to the next DSPL Board meeting</p>	MC
7.	<p>Playskills This will not be included in the DSPL plan due to the EY work stream review</p>	
8.	<p>DSPL7 Newsletter - distributed Newsletter has been put together by Margot and Elaine, it was sent to all SEN and primary and secondary Head Teachers electronically. Hard copies to be given to health centres, clinics and the Civic Centre and Doctor surgeries. The newsletter will be produced termly, deadline for next newsletter is 16 June and will be sent out before end of term. It will include case study bids and autism, with increased focus on ADHD.</p>	LK, JM
9.	<p>Staffing Update Janet McPherson has been appointed for the administrator position. She will attend the next Board meeting.</p>	
10.	<p>Primary Behaviour Review update</p> <ul style="list-style-type: none"> ● Amanda has sent her apologies. Survey will be sent out to Head Teachers about behaviour leads. Feedback from survey to next meeting ● 35 schools had circle time training - thank you to Prae Wood ● 20 schools have not had circle time training, secondary schools will be invited to the Year 6 to observe 	CD
11.	<p>Secondary SEN ASD Lead Update - hand out sent out in advance It was suggested that Parent/Carer forums take place in the evening for working parents Provision map to be sent to GWT and FM before being sent out to parents There is some great work being done</p>	
12.	<p>AOB</p>	

Date of next meeting: Wednesday 28 June 2017, 1.15pm at STAGS