

Date: Wednesday 1 March 2017

Amanda Abley (Aboyne Lodge); Dave Allen (LINKS); Serena Baker (Parent); Vanessa Campbell (EY); David Canning (ISL); Margaret Chapman, Chair (STAGS); Cherrie Demain (DSPL7 Manager); Sally Glossop; Jo Myles (SJL); Finola Murphy (Parent); Mary Newman (STAGS); Margot Nichols (Secondary SEND); Sharon Swinson (Lea Primary and Nursery); Gillian Warwick-Thompson (Parent);

Apologies: Stephen Houlton-Allen (Collett) Judith Pace (ISL); Jackie Stephenson (Prae Wood); Paul Johnson (St Luke's); Martin Smith (ISL);

Minutes taken by: Barbara Clunie (STAGS)

		Action
1.	Welcome and apologies Welcome to Serena Baker, parent representative Apologies from Stephen Houlton-Allen, Judith Pace and Jackie Stephenson	
2.	Matters arising MC alerted STASSH colleagues to the Parent Conference No feedback has been received from Martin Smith regarding Bowmansgreen	
3.	Conflicts of interest Dave Allen's brother is Head at Collett Amanda Abley's daughter works at Watling View Margaret Chapman is Governor at LINKS Academy David Canning is parent of Year 7 STAGS student Serena Baker works for Advance as a trainer and coach	
4.	DSPL7 Finance Update - handout Underspend of £175,431, red is deficit, green is income and blue is explanation. Budget for 2017-18 is £174,033.	SFE
5.	Review of activities 2016/17 DSPL 7 area summary - papers circulated are available on the grid. Higher needs funding has been devolved to DSPL areas and to be identified locally. SEND strategy has been devolved into work streams. Exceptional needs is ongoing. The SEND team has said that DSPL areas should target behaviour, autism and local offer. 20% behaviour and ASD is 80%. Tangible outcomes will be measured against targets.	
6.	Future Planning - strategic plan ppt presented by MC MC met with Adam Haynes to discuss Steps course dates and funding. Every school will have online referral system and early intervention into behaviour support. The Board spent 20 minutes discussing the strategic plan.	All
7.	Parent Conference Conference will be in the autumn term on 11 October 2017, parents will be involved in secondary transition in the summer. There will be three sessions at the Fielder Centre, costings are being looked at. The SENCO from Presdales School will be the Keynote Speaker.	

8.	<p>Behaviour Conference 150 people attended, feedback was superb. All Primary schools engaged in ensuring Leads identified for behaviour support.</p>	
9.	<p>Herts Steps training Summary was handed out. MC met with Adam Haynes on setting the programme for behaviour de-escalation. It will be a three consecutive day course, costing £400 per person; DSPL will pay £250. The dates are organised and Liz King will be coordinating bookings.</p>	LK
10.	<p>Staffing Update DSPL Administrator advert has gone out. It was suggested that County host all DSPL websites. Cherrie is retiring at the end of the summer term 2017. DSPL Area Manager succession planning to be reviewed.</p>	
11.	<p>Primary Behaviour Thank you to Margaret and Kerry who put together the proposal for Tier 2 and 3 behaviour support programme. Tier 2 is complete, what will we do with it now? We are waiting to hear from Bowmansgreen before going ahead. DC to find out. Behaviour lead was well received. Email links to support groups. Cluster groups are once a term.</p>	DC
12.	<p>Secondary SEN ASD Lead Update Pleased with the support and feedback is welcome. It was suggested that the Paediatricians receive information. Posters to be updated Admin team to be increased to support the development of the website and newsletters as conduits of information for all stakeholders in our area. Newsletter will be implemented with new admin support</p>	
13.	<p>Area Manager Progress Review Information Village next year, Nuture to increase to three days per week</p>	
14.	<p>AOB None</p>	

Date of next meeting: Wednesday 3 May 2017, 1.15pm at STAGS