

DSPL Board Meeting Minutes

Date: Wednesday 11 January 2017

Amanda Abley (Aboyne Lodge); Dave Allen (LINKS); Serena Baker (Parent); Vanessa Campbell (EY); David Canning (ISL); Margaret Chapman, Chair (STAGS); Cherrie Demain (DSPL7 Manager); Sally Glossop; Stephen Houlton-Allen (Collett); Liz King (DSPL7 Administrator); Paul Johnson (St Luke's); Mary Newman (STAGS); Margot Nichols (Secondary SEND); Judith Pace (ISL); Martin Smith (ISL) Jackie Stephenson (Prae Wood); Sharon Swinson (Lea Primary and Nursery); Gillian Warwick-Thompson (Parent);

Apologies: Jo Myles (SJL); Finola Murphy (Parent); and Liz O'Brien (St Dominic's); Sally West (Oaklands)

Minutes taken by: Barbara Clunie (STAGS)

		Action
1.	<p>Welcome and apologies Welcome to David Canning, ISL Manager for DSPL7, Serena Baker Parent, Vanessa Campbell EY, Sally Glossop Autism Team HCC, Stephen Houlton-Allen HT at Collett.</p> <p>Apologies received from Jo Myles, Finola Murphy, Liz O'Brien and Sally West</p>	
2.	<p>Matters arising MC met with Ian Palmer before Xmas and will meet again with Ian, Jennie Newman and Stephen Houlton-Allen on Friday 20 January in relation to primary outreach moving from Watling View to The Collett.</p>	
3.	<p>Conflicts of interest Dave Allen's brother is Head at Collett Amanda Abley's daughter works at Watling View Margaret Chapman Governor at LINKS David Canning is parent of Year 7 STAGS student</p>	
4.	<p>DSPL7 Finance Update - handout Stef Frake went through the budget figures in detail.</p> <p>GWT pointed out the underspend and how it would be useful for the Board to know how much money is in the bank.</p> <p>MC explained how the budget information has moved significantly forward since last year. CD will spend time with SF and look at actuals and what variances are. SF will share budget figures monthly with the Board.</p>	CD/SF
5.	<p>Parent Conference 40 replies were received from the Survey Monkey, it was re-sent and 60 responded. Conference is on 22 June 2017. Board parent representatives were asked to join a sub-group to compile the agenda. The Fielder Centre charge £30-35 pp including food. Suggested to send to Primary and Secondary schools, MC will alert STASSH at meeting tomorrow. As conference in June schools are unable to offer a venue free of charge due to the summer exam season.</p> <p>It was explained that this is a good event for parents to network. Invites will not go out to other areas unless student come into DSPL7. It was suggested to look at parent view as to what is a good time of day for parents, afternoon and evening in order that working parents are able to attend.</p>	MC

6.	Parent Representatives Included within the item from Margot Nicholls.	
7.	Behaviour Conference 150 people expected at Conference tomorrow.	
8.	SEN Village Feedback 45 different groups attended with 54 visitors. We need to think about larger venue. Facebook is the way forward for advertising.	
9.	Step On Behaviour management training DA explained that Adam Hayes could provide training to DSPL7 from September 2017. Steps training is not a requirement. After discussion it was agreed to pay £6,750 for the first 15 in the budget, and £6,750 2 sessions for 15 primary behaviour leads.	
10.	Area Profiles Handout was dated June 2016, which was noted to be out of date when received, this is an interesting overview which can be used to support future area planning.	
11.	Staffing Update A lot of goodwill goes into DSPL7 and it was agreed that DSPL7 requires more admin support to do social media. Thank you to PJ for hosting DSPL7 colleagues. The FSWs require support and management, Stephanie Nunn at the LINKS is the conduit for referrals and line managing the AD support workers, as well as the Behaviour support workers.	
12.	Primary Behaviour Universal tier support culminates tomorrow and will continue to roll on. Approval was agreed for the 2nd two tiers. MS team will put this into legal speak. MS will meet with Head at Bowmansgreen to see if they are going to bid for the provision.	MS
13.	Secondary SEN ASD Lead Update Handout has been given out in advance for reading. Parent drop in sessions at Fleetville. We will be in touch with schools who have not made contact.	
14.	Area Manager Progress Review As handout was given out in advance no questions were given as content was appreciated and evidence of considerable amount of work being undertaken across all sectors.	
15.	Activities feedback and evaluations Handout discussed.	
16.	Parent Support Group Support for parents ran for six sessions, feedback was excellent. MN met with SPACE ladies who have a lot to offer. SPACE would run parent support on an annual basis costing £2,500 with monthly sessions, driven by need of parents. This could be advertised over the internet on a hub and join SEN connect. We are trying to provide emotional support and early years support. Anxiety, anger and challenging behaviour strategies are topics that are raised. Anger to be included in our area in Families in Focus. HCC will be reinstating the advice line at the end of January. FSWs run coffee mornings. Simple Solutions is held half termly to help parents, diagnosis does not need to be specific.	
17.	Playskill Feedback Early years is different from Playskill Training. Funding review in March 2018. It was agreed to support this proposal while looking at the referral to ensure there is effective referral.	
18.	AOB Queries on particular settings should be directed to representatives on the Board.	

	<p>The Board were asked to think about:</p> <ul style="list-style-type: none">● next steps and targets for the forthcoming financial year● identify gap in provision so that targeted action and support can ensue <p>This should be brought for discussion at the next meeting on 1st March 2017.</p>	
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Date of next meeting: Wednesday 1 March 2017, 1.15pm at STAGS